

COURT APPOINTED SPECIAL ADVOCATE
2356 Myrtle Ave.
EUREKA, CALIFORNIA 95501



Wednesday, April 26, 2023
5:30 – 7:00 pm

Zoom Meeting ID: 839 0538 3751 and Passcode: 329742
<https://us02web.zoom.us/j/83905383751?pwd=SXJETGhzUmZWR3FVRk5KYVQvSFpNZz09>

WELCOME AND CHAIR'S REMARKS	Jessica
APPROVAL OF MINUTES FROM LAST MEETING	Jessica
UPDATES FROM EXECUTIVE DIRECTOR	Jeanne
DEVELOPMENT UPDATE	Amber
FINANCIAL REPORT	John and Jeanne
ITEM FOR DISCUSSION: BOARD RECRUITMENT	Jessica
ITEM FOR DISCUSSION: STAFF ROUNDING	Jeanne
CLOSING	Jessica
QUESTIONS AND ANSWERS	Jessica
BOARD MEMBER ANNOUNCEMENTS	Jessica
PUBLIC COMMENT MAY BE LIMITED BY THE CHAIR	Jessica
ADJOURNMENT	Jessica

CASA of Humboldt

BOARD OF DIRECTORS

July 1, 2022 – June 30, 2023

BOARD CHAIR

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COURT APPOINTED SPECIAL ADVOCATE
 2356 Myrtle Avenue
 Eureka, CA 95501



Wednesday, February 22, 2022 5:30 – 7:00 p.m.
 Zoom Meeting ID: 839 0538 3751 and Passcode: 329742

<p>WELCOME AND CHAIR’S REMARKS</p> <ul style="list-style-type: none"> • Meeting called to order by Board Chair at 5:33 p.m. • Introductions <i>Present:</i> <i>Board Members: Jessica Estes (Chair), Madison Goddard (Vice Chair), John Gracyalny (Treasurer), Madi Stefaniuk DiDomenicantonio, Hannah Winans and Allison Tans (Secretary).</i> <i>Others: Jeanne Gordon (Executive Director) and Amber Madrone Anderson (Development Director)</i> <i>Absent: None.</i> 	<p>Jessica</p>
<p>APPROVAL OF MINUTES FROM LAST MEETING Motion: John moved to approve the minutes from November 20, 2022. Madison G. to second. Ayes: All; Nay: None. The motion passed unanimously.</p>	<p>Jessica</p>
<p>UPDATES FROM EXECUTIVE DIRECTOR</p> <ul style="list-style-type: none"> • Service <ul style="list-style-type: none"> ○ Jeanne reviewed the Dashboard Report noting the ages of the children with the largest age range being six to ten year-olds, the number of children served (50) and the number of advocates (32). There were 14 referrals and there are 211 children in need of services. The eastern region has the largest and also has the highest number of ICWA cases. ○ Jeanne is extremely thankful for the dedication that Jessica has provided to the Willow Creek/Hoopa areas for the event that will take place on March 9. 	<p>Jeanne</p>

<ul style="list-style-type: none">○ Pre-service drop reasons indicate that people are not a good fit or that there are personal reasons.○ The interest form match is only about 12%, where 47% go on to submit app. This was shared at the statewide Executive Director meetings and it was determined that Humboldt is relatively high given that the state's average is 30%.○ Voluntary discharge occurs - majority left after permanency and demand in personal lives prohibiting a second case.○ A report on all 2022 cases indicates that the average estimated range of time being 0.18 to 4.8 years with 2.10 being the average. How meaningful the work is was recorded by many.○ A focus continues to be paid advocacy with prioritizing the high needs children with paid staff.○ Birth to three services continues to be important and a model is being built out to process referrals. Social emotional analysis with birth parent and advocate.○ Enhanced caseworkers is good for standardized framework. Case workers appreciate that this has helped to provide an intentional approach.○● People<ul style="list-style-type: none">○ Joslyn and Krista have been with CASA as of one year in January.○ There are open positions for a Case Supervisor and a new addition as of March 1 will be an Outreach and Development Associate who is 0.50 FTE and can assist Amber. Amber will also be moved from 0.75 to 1.0 FTE.○ A Meet & Greet will happen on February 24 and everyone is welcome to attend.● Community<ul style="list-style-type: none">○ Jeanne's goal is to strengthen relationships with CA CASA by attending CASA meetings, and providing guidance around outreach. State funding is focused and strategic on enhancing services. Jeanne was able to provide	
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input on the Request for Proposal (RFP), data collection, and dissemination based on her prior experience. Growth Strategist is extremely important for Families First Act as they will help to reduce the number of children entering the Foster Care System.

Jeanne is prioritizing participation in Families First locally and also continues to attend the Child Abuse Prevention Coordinating Council (CAPCC) meetings.

- meetings. Krista is also assisting with quality parenting efforts.
- Key outreach efforts will be at Kiwanis, Big Brothers and Big Sisters, and Board of Supervisor Proclamations. Krista and Jeanne also participated in a Service Learning presentation at Cal Poly Humboldt. Relationship building is occurring with CA Early Start.
- A Family Luncheon occurred with volunteers and attorneys. It was a nice and informal opportunity to get to know one another outside of the court setting.
- EVOLVE Youth has used the CASA Kitchen.
- Met with Dawn Arledge of the California Center for Rural Policy to discuss data collection and partnership opportunities.
- Attended the Cal Poly Humboldt Job Fair where about 20 volunteer advocates submitted forms.
- Impact Report is complete. Bravo to Amber for all of her work on it! Thank you to Allison for her editing.

- **Quality Compliance and Data**

- Optima Data Tracking is ongoing.
- CASA Manager - exceptional customer services at the end of 2022, which means a great opportunity for CA CASA funding.
- **Funding**
 - Morgan Stanley, \$15,000 stock donation. Low risk with \$60,000 in account.
 - CA CASA Funding: \$60M set aside for three years

<ul style="list-style-type: none"> • Cycle 1: Submitted request and received before end of year. • Then Gov. Newsom requested \$40M back due to budget shortfall, so this will affect future opportunities • CA CASA – has new Director of Philanthropy and Jeanne has a personal connection. • Day at the Capitol is March 20. ▪ First 5/DHHS Grant application is due Friday for up to \$24,900 as it relates to Adverse Childhood Experiences (ACEs). Proposal will include 0.50 FTE Case Supervisor. ▪ Children and Youth Behavior Initiative: Two cycles so far and feel it would be good fit for 5th or 6th module in March/April. 	
<p>UPDATES FROM DEVELOPMENT DIRECTOR</p> <ul style="list-style-type: none"> • Big Night Gala – Hope Blooms Here theme <ul style="list-style-type: none"> ○ Currently in full planning mode. ○ Coast Central Credit Union is a sponsor ○ New sponsors are on board. ○ Committee is comprised of John, Jessica, Madison and Hannah. ○ There is a need for Live Auction items (Time Share, Vacation Rental) ○ Will have sign-ups for greeting, etc. ○ Madison G’s dad’s band will be the musical entertainment and likely the biggest show that they have ever played. • Financial Impact Report <ul style="list-style-type: none"> ○ This is at the printers and expected at the end of January. • Funding <ul style="list-style-type: none"> ○ At 58% of goal—by end of January and that is 57% of goal. Varies slightly because Super Kids is higher. The General donations are lower than John’s report because online it has not been coded correctly, but it will be soon. not always aligned with calendar and events. 	Amber

<p>FINANCIAL REPORT</p> <p>John reports being on track for key budget items and the net operating income is good. There is an issue identified with unrealized gains/losses in the market. Operating income is at \$36,500. Bravo to Jeanne and Committee at doing a great job managing budget.</p> <p>Motion: Allison moved to approve the February Budget Report. Madison G. to second. Ayes: All; Nay: None. The motion passed unanimously.</p>	<p>John & Jeanne</p>
<p>ITEM FOR APPROVAL</p> <ul style="list-style-type: none"> • NATIONAL CASA SELF-ASSESSMENT DELIVERABLES <ul style="list-style-type: none"> ○ DIVERSITY, EQUITY, AND INCLUSION PLAN <p>Discussion: Question regarding whether others had heard of DEIA Plan where A stood for either Accessibility or Anti-Racism.</p> <p>Motion: Hannah moved to approve the Diversity, Equity, and Inclusion Plan. Madi D. to second. Ayes: All; Nay: None. The motion passed unanimously.</p>	<p>Jeanne</p>
<p>ITEM FOR APPROVAL</p> <ul style="list-style-type: none"> • NATIONAL CASA SELF-ASSESSMENT DELIVERABLES <ul style="list-style-type: none"> ○ PUBLIC INFORMATION, OUTREACH, AND EDUCATION PLAN <p>Discussion: Jeanne, Amber and Joslyn have a lot of work on this in motion, plus there will be a new Outreach Coordinator.</p> <p>Motion: John moved to approve the Public Information, Outreach, and Education Plan. Madison G. to second. Ayes: All; Nay: None. The motion passed unanimously.</p>	<p>Jeanne</p>
<p>ITEM FOR APPROVAL</p>	<p>Jeanne</p>

<ul style="list-style-type: none"> • CASA OF HUMBOLDT LOGIC MODEL <p>Discussion: This model was modified on 12/30/2022.</p> <p>Motion: John moved to approve the CASA of Humboldt Logic Model. Madi D. to second. Ayes: All; Nay: None. The motion passed unanimously.</p>	
<p>ITEM FOR DISCUSSION:</p> <ul style="list-style-type: none"> • NATIONAL CASA SELF-ASSESSMENT DELIVERABLES <p>Discussion: This item is due by the end of March. It will include the Vision, Mission, and Values. Jeanne proposes to have an ad hoc meeting with dinner where the Vision could be finalized together. A Doodle Poll will be sent out.</p>	Jeanne
<p>ITEM FOR DISCUSSION:</p> <ul style="list-style-type: none"> • BOARD MEMBER PORTAL ON WEBSITE <p>Discussion: This has been set up with a space to login with a password. There is a special space for the Board of Directors. Agendas and meeting packets can be stored her. If possible, look at other CASA Board sites and offer suggestions. It may include Board Members and their terms, Meeting Minutes, Bylaws, National CASA, Financial Reporting, etc. An Onboarding Packet with policies, timecards and new items could also be on the site.</p>	Jeanne and Amber
<p>ITEM FOR DISCUSSION:</p> <ul style="list-style-type: none"> • BOARD RECRUITMENT <p>Discussion: Maybe someone from Redwood Capital would like to become a member. Hannah offered to reach out to Bob Judevine. It was also discussed how wonderful it would be to have someone from either southern or eastern Humboldt join the board</p>	Jessica
<p>CLOSING Jessica thanked everyone.</p>	Jessica
<p>QUESTIONS AND ANSWERS</p>	Jessica

<p>BOARD MEMBER ANNOUNCEMENTS</p> <p>Hannah praised Jeanne and Amber and announced how thankful she is to be part of something so positive that is only getting better!</p>	<p>Jessica</p>
<p>PUBLIC COMMENT MAY BE LIMITED BY THE CHAIR</p>	<p>Jessica</p>
<p>ADJOURNMENT</p> <p>Meeting adjourned at 6:37 p.m.</p>	<p>Jessica</p>
<p style="text-align: center;">Next Meeting: Strategic Planning Session –March 13, 2023 5:30 p.m.</p>	

CASA of Humboldt
Board of Directors
July 1, 2022 – June 30, 2023

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 2356 Myrtle Avenue
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Monday, March 13, 2023 from 5:30 to 7:30 p.m.
 In-Person Meeting

<p>WELCOME AND CHAIR’S REMARKS</p> <ul style="list-style-type: none"> • Meeting called to order by Board Chair at 6 p.m. • Introductions <p><i>Present:</i> <i>Board Members:</i> Jessica Estes (Chair), Madison Goddard (Vice Chair), John Gracyalny (Treasurer), and Allison Tans (Secretary). <i>Others:</i> Amber Madrone Anderson (Develop Director) and Jeanne Gordon (Executive Director) <i>Absent:</i> Madi Stefaniuk DiDomenicantonio</p>	<p>Jessica</p>
<p>ITEM FOR APPROVAL GRANT AWARD FROM HUMBOLDT COUNTY FIRST 5 AND DHHS</p> <ul style="list-style-type: none"> • ONE YEAR GRANT STARTING 7/1/23 TO PROVIDE SCREENING TO CHILDREN BIRTH TO 3 YEARS OF AGE REFERRED BY THE COURT <p>This grant is in the amount of \$24,900.00 and will provide Social-Emotional screening to determine which children have the highest needs using the Ages and Stages questionnaire from the birth parent and/or substitute care providers. Madison suggested the Modified Checklist of Autism in Toddlers Revised (M-CHAT-R) is also an excellent screening tool.</p> <p>Motion: Jessica moved that to approve the Grant Award from Humboldt County First 5 and DHHS. Madison G. to second. Ayes: All; Nay: None. The motion passed unanimously.</p>	<p>Jeanne</p>
<p>ITEM FOR APPROVAL CASA of HUMBOLDT STRATEGIC PLAN 2023-2027</p> <ul style="list-style-type: none"> • Staff met with facilitator on board retreat. More work with staff on Vision, Mission and Values happened. • Vision -three options for board to determine 	<p>Jeanne</p>

- 1) CASA of Humboldt envisions that all children and families feel hope for the future and live to their fullest potential
- 2) CASA of Humboldt envisions a compassionate and equitable community where child and family fee supported to grow and thrive
- 3) CASA of Humboldt envisions a future, safety, resilience , and hope for every child and family

A discussion about the interpretation of the word resilience . The word thrive is important. The family feels supported

- Board discussed and decided on the following:

Vision: CASA of Humboldt envisions a future of safety, resilience and hope where every child and family feels supported to grow and thrive.

Mission: CASA of Humboldt is dedicated to building healthy relationships and bridging community connections for vulnerable children and families in Humboldt County.

Discussion: Meaning of the word – bridge(s). CASA serves as a liaison to families. Others envisioned the bridge.

- Board confirmed:

Vision

- Collaboration
- Adaptability
- Respect
- Equity

Strategic Plan

Jeanne guided the board through the Strategic Plan—

Service: CASA of Humboldt will serve all children as early as possible in the dependency process.

- Increase children who receive case advocacy services
 - July 2023 and ongoing – Executive Director and Team
- Pilot and implement a process for screening and triaging children referred for services
 - July 2023 and ongoing – Executive Director and Case Supervisors
- Pilot and implement a pilot program for paid advocacy for children

- September 2023 and ongoing – Executive Director and Case Supervisors
- Adapt to community and policy mandates and explore other service opportunities (beyond advocacy) as capacity and funding allows
 - Ongoing – Executive Director and Team

Discussion: Jeanne is interested in Infant and Toddler Court program 0 to 3 advocacy group.

Some of first three goals may be dependent on focused on Families First funding.

People: CASA of Humboldt will be fully staffed and have an abundant pool of qualifies, trained, diverse advocates.

- Recruit and retain volunteers, staff, and board members
 - Ongoing - Executive Director, Director of Development, Operations Coordinator, Outreach and Development Associate, and Board
- Foster staff development through training, skill development, and goal setting
 - June 2023 and ongoing – Executive Director
- Increase diversity of volunteer advocates to best serve the community
 - August 2023 and ongoing – Executive Director, Director of Development, Operations Coordinator, and Outreach and Development Associate
- Implement diversity, equity, and inclusion plan
 - February 2023 and ongoing – Executive Director and Operations Coordinator

Discussion: Bravo to Jessica at the event in Hoopa. One person from the event has already volunteered.

What does diversity mean? Matching children to advocates that are similar. Currently, there are 25-30% of advocates who are male, while 50% of children are male. There is demand for male CASA advocates. The reason may be that male confidence is lacking. Jeanne and Staff have observed self-doubt from male volunteers. It was suggested that outreach/recruitment efforts could focus on Cal Poly Humboldt or College of the Redwoods sports programs. Veterans may also be interested. Phil, who is a Little League coach is great. Maybe recruitment could happen when vets return home from service. It may provide additional purpose.

Quality: CASA of Humboldt will provide the highest quality care to children and families and demonstrate the impact of services.

- Identify and implement evidence-informed practices around staff skill-building and service delivery
 - September 2024 and ongoing – Executive Director
- Enhance documentation system in a way that promotes efficiency and organization
 - Ongoing – Executive Director and Operations Coordinator
- Implement outcomes data collection to demonstrate the impact of our services
 - March 2024 – Executive Director and Operations Coordinator

Community: CASA of Humboldt will be seen as a leader and resource for supporting children and families involved in the dependency system.

- Maintain strong positive relationships with judicial partners, child welfare services, donors, and funders
 - Ongoing – Executive Director and Team
- Implement comprehensive public information, outreach and education plan
 - Ongoing Director of Development and Executive Director

Finance: CASA of Humboldt will have the resources needed to meet the needs of our community.

- Implement development plan to sustain existing services, allow for facility maintenance, and enable expansion of services.
 - Ongoing – Executive Director, Director of Development, and Board
- Develop risk management plan
 - By February 2024 – Executive Director

Key Performance Indicators (KPIs):

- Increase the percentage of children referred to CASA of Humboldt who are served to 50%
 - Baseline – 14%

<ul style="list-style-type: none"> • Establish baseline for positive outcomes experienced by children and families served through CASA of Humboldt • Increase annual operations revenue for CASA of Humboldt by at least 30% <p>Discussion: KPIs may require adjustment as 14% to 50% seems like a big jump.</p> <p>Motion: Hannah moved that to approve the Strategic Plan 2023 to 2027 with additions made to KPIs. John to second. Ayes: All; Nay: None. The motion passed unanimously.</p>	
<p>CLOSING</p> <p>Jessica thanked everyone.</p>	Jessica
<p>QUESTIONS AND ANSWERS</p>	Jessica
<p>BOARD MEMBER ANNOUNCEMENTS</p>	Jessica
<p>PUBLIC COMMENT MAY BE LIMITED BY THE CHAIR</p>	Jessica
<p>ADJOURNMENT</p> <p>Meeting adjourned at 6:55 p.m.</p>	Jessica
<p style="text-align: center;">Next Meeting: April 26, 2023 5:30 – 7 p.m.</p>	

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Board of Directors
July 1, 2022 – June 30, 2023

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CASA

Court Appointed Special Advocates
FOR CHILDREN

DASHBOARD REPORT

FISCAL YEAR 2022-2023 - APRIL 2023

HUMBOLDT COUNTY

MARCH 2023

Children Served: 32

Active Advocates: 21

AGES OF ACTIVE CHILDREN

0-2 years: 5 (15.6%)

3-5 years: 5 (15.6%)

6-10 years: 9 (28.1%)

11-15 years: 8 (25.0%)

16+ years: 5 (15.6%)

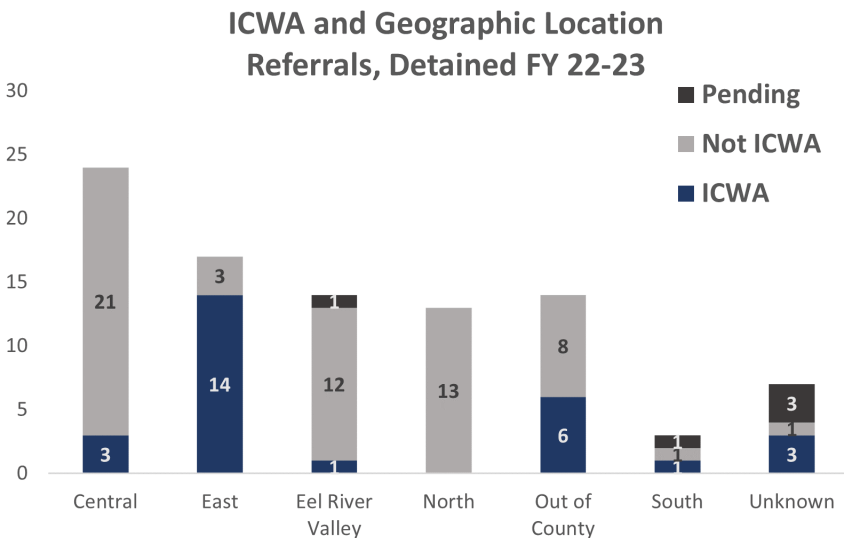
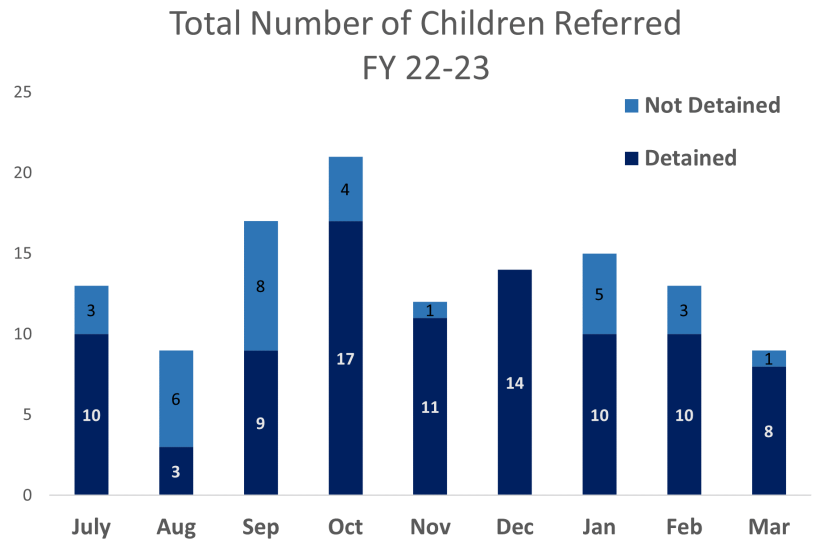
FISCAL YEAR YEAR TO DATE

Children Served: 52

Active Advocates: 33

NUMBER OF CHILDREN REFERRED

CASA of Humboldt receives referrals in two ways—a spreadsheet emailed by the Court Clerk and hard copies of jurisdiction reports from the judge that are picked up from the Court. On average this fiscal year, CASA of Humboldt receives 14 referrals per month. There are currently an estimated 232 children in need of CASA services.



ICWA AND GEOGRAPHIC LOCATION

This fiscal year, children referred to CASA of Humboldt with a detained CWS status have been placed throughout the county. While there are children with tribal affiliation placed throughout the most areas of the county, there is a concentration of ICWA cases in Eastern Humboldt, where the Hoopa reservation is located.

CASA Volunteer

Pre-Service Roadmap

Point in time reflection of applicant and trainees stages as of April 20, 2023

Inquiry and Application

21 Active Inquiries

Interview

2 Applicants

References and Background Check

4 Applicants

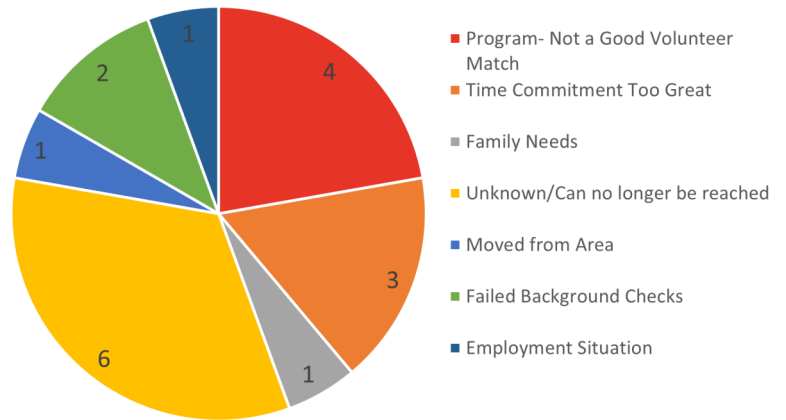
eLearning and Facilitated Training

6 Trainees

Oath Ceremony

0 Trainees scheduled

Pre-Service Drop Reasons



PRE-SERVICE APPLICANT DROPS (FY 22-23)

As of March, twelve (66.7%) applicants did not move forward due to concerns identified by the program or for personal reasons. Six (33.3%) applicants did not return extensive communication attempts made by the program.

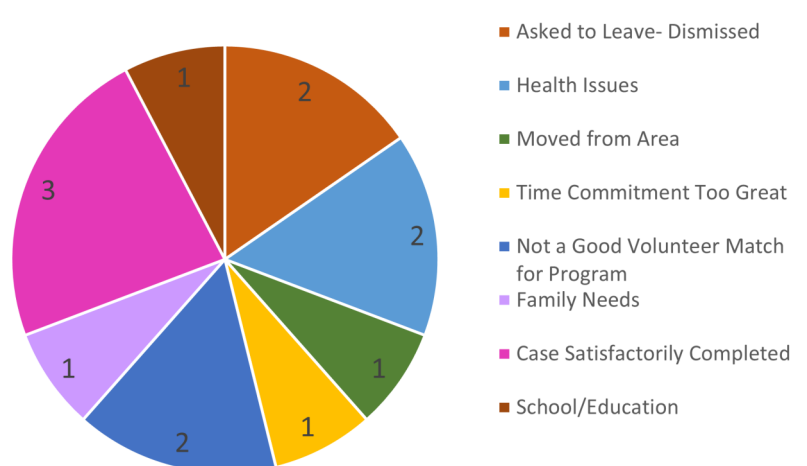
VOLUNTEER INTEREST FORM TO CASE ASSIGNMENT (AS OF APRIL 20, 2023)

Since January 2022, 97 individuals have submitted interest forms. Of those, 11 (11.3%) have been assigned to the program, 12 (12.4%) are in process, 21 (21.6%) are active inquiries awaiting to apply, 18 (18.6%) have dropped the preservice program, and 35 (36.1%) did not apply. It takes an average of 120 days for a volunteer to complete the pre-service program.

VOLUNTEER DISCHARGES

As of January, thirteen volunteers have been discharged from their service as a CASA this fiscal year. 69.2% of discharged volunteers left service after permanency was established for their assigned child(ren). The majority of volunteers left for their own personal reasons. For volunteers who were asked to leave, extensive effort was made to provide support and address concerns.

Volunteer Discharge Reasons



Executive Director Board Report

April 26, 2023

Service

- Dashboard Report: See attached for an updated Dashboard Report.
- Paid Advocacy: Advocacy by a paid CASA staff member is a model that is allowed at the National level, and it is currently being implemented on a limited basis by a few programs in California. This is something we will be pursuing on a limited basis, under specific circumstances (e.g., needs of the child are so intensive that immediate advocacy is needed or a situation where specialized advocacy is a priority over mentorship for a child). In January, CASA of Humboldt began providing paid advocacy. Below is a summary of children served.
 - # children currently being served: 1
 - # children served year to date: 2
 - Ages:
 - 0-2: 1
 - 3-5: 0
 - 6-10: 1
 - 11-15: 0
 - 16+: 0
- CASA STAR Program- Birth to Three Services: Our contract with the Humboldt County Department of Health and Human Services is fully executed. Services can begin as early as May 1st, but we are planning to “go live” on July 1st.

California Center for Rural Policy (CCRP) is the evaluator supporting First 5 around grantee reporting. I met with Alannah Smith (point of contact for evaluation) to share our proposed outcomes/data points: children served, rates of need on screening tool, linkage to service rates, and qualitative interviews with key community partners.

Krista Mashburn is the team member who will be providing direct services as part of this program. Krista and I have been partnering to develop procedures and forms for this new service area. I am in the process of scheduling a meeting with the CASA Manager team to discuss adaptations to our database that will be required for this contract (e.g., designated spot to document screening results, needs assessment summary, and recommended services).

- If you have the time, please consider sending Krista a note to recognize her for her strong work! Krista has done an excellent job drafting documents. Aside from being organized and a clear communicator, Krista has an innate clinical perspective that really shines in her work. We are so fortunate to have someone as skilled as Krista on our team!
- Enhanced Case Work: In December, we began utilizing a standardized framework for casework that guides Case Supervisors and volunteers to learn more about aspects of a child's life and address any needs identified. I am so incredibly proud of our Case Supervisors for embracing this effort. They are going above and beyond to connect children to resources and supports that are big and small!
 - If you have time, please consider sending Rachel a note to recognize her for her strong work. Rachel has done an exceptional job supporting a teen's case that she recently inherited. She was able to build strong rapport with a substitute care provider who was previously slow to engage with CASA. Within a few weeks on the case, she gathered medical information regarding this child that hadn't been available. Rachel identified that this child was 6-months overdue for an important appointment with a team of medical specialists at UCSF. She will be working with the Social Work Case Manager at UCSF to help schedule that appointment. She also helped with scheduling an evaluation with Redwood Coast Regional Center that had stalled. In the midst of this important medical follow-up, she also noted that this teen enjoys playing music, but his guitar is broken. She connected with League of Everyday people to make plans to get his guitar fixed and is working to schedule him for lessons.

People

- Open Staff Positions and Changes:
 - Case Supervisor: Rebecca Stevens resigned from her position and her last day was March 31st. A full-time Case Supervisor position is posted, and recruitment is underway.
 - Outreach and Development Associate (part-time): Marcella Ogata-Day joined our team on April 5th.
- Advocate Appreciation: In honor of Volunteer Appreciation Week, we hosted an appreciation event on April 13th at the Hatchet House Throwing Club. This was a really fun event. Thank you to Amber for planning it and Madison and Hannah for attending!
- Advocate Recruitment: Joselyn, Amber and I met to talk about ways we can enhance volunteer recruitment. I drafted survey questions so we could hear from current volunteers about their view on benefits of volunteering. In turn, this information can be incorporated into our outreach materials and "scripts" (talking points) we use during the application process.

We will be hosting our first information session on May 4th. This will be advertised on social media and people submitted an interest form will be personally invited.

Community

- National CASA: I continued to participate in the National CASA rural and tribal affinity learning group that meets quarterly. In the meeting on March 28th, National CASA gave a preview of the new strategic plan that will be released in June and began discussing the support they will provide programs around change management. There are three key goals:

1. Reduce the number of children in foster care
2. Strengthen and support families
3. Increase diversity, equity, and inclusion in the network

Not only does our strategic plan align very well with National CASA's plan, but our team is also ready and enthusiastic to move in these new directions!

- CA CASA:
 - Executive Director Meetings: I continued to participate in the monthly Executive Director meetings.
 - Outcomes: On March 7th and 8th, I participated in a total of four interviews with the final candidates who applied to serve as consultants in this area. Learning for Action was awarded the contract.
 - Growth Strategist: The two organizations that applied for this contract, APCO and Bridgespan, proposed very different models of support for the network. In the end, CA CASA decided to contract with both organizations so that local programs can pick the model that will work best for them. For this initial contract period, local programs that have the largest gap in serving children will be allowed to participate. It is anticipated that CA CASA will further prioritize larger counties for this initial phase. If State funding is re-instated, consultation services will be opened up more broadly to the network.
- Local Community
 - Families First Preventive Services Act Cross System Collaborative: The State Plan regarding this legislation has been approved and in turn, county plans are now being reviewed/approved by the State. It is envisioned that Family Resource Centers will serve as a hub for services/supports. In our last meeting, we reviewed existing data related to local goals for this legislation: increase children/families participating in services through family resource centers and decrease children in the care of child welfare services. This is especially important for Native American children as they are over-represented in our local child welfare system.

- CAPCC: A key area of focus for this group over the last several months has been planning their 2023 Roundtable, which was titled Uplifting Queer Youth. This roundtable featured speaker, information, and resources to support LGBTQIA2S+ youth in our community. Their mandated reporter sub-committee, which I volunteered to be a part of, has not yet been scheduled. The goal is to meet in Spring 2023.
- Quality Parenting Initiative (QPI) Meetings: Humboldt County Child Welfare Services is hosting monthly meetings for their Quality Parenting Initiative. The purpose of these meetings is to discuss how to better support birth parents and substitute care providers around shared caregiving while children are in foster care. The most recent meeting focused on the complicated and sometimes conflicting perspectives around the reunification process, especially when the path is moving toward ending reunification efforts. Parents can feel sadness, grief, and shame while substitute care providers, who are hoping to adopt, can feel happiness and excitement. In the middle is the child, who may be feeling all of those things at the same time. It is critical that we not only understand each of person's perspective, but we are offering support that in a way that honors and respects each person's needs. Krista Mashburn and Rachel Finkelstein attend these meetings.
 - If have the opportunity, please consider sending Krista a note to recognize her for her strong work. When Krista attends this meeting, she really maximizes the opportunity to contribute to conversations and share our program with the community. Through attending, Krista received an invitation to present our services at an upcoming QPI meeting and made a connection with the local foster parent training program. Plans are being made to present on CASA of Humboldt's services to local foster parents.
- Open House for Child Welfare Services: On April 19th, we hosted an open house for child welfare services program managers/supervisors, social workers and staff. Unfortunately, it was not well-attended. Our team will continue to explore new and innovative ways to strengthen our partnership with child welfare services.
- Public Health Nursing: Jan Bramlett, a former team member who is now an Analyst in the Humboldt County Department of Public Health, reached out to share some changes that will take place in 2024 that could impact how medical care is provided and tracked for children placed in out of home care. Jan graciously connected me a leader over public health nursing to learn more. My goal is to schedule a time for public health nursing to present to our team.

Quality- Compliance and Data

Fiscal

- FY 23-24 Budget: I am finalizing an initial draft of the FY 23-24 budget and will review with John in May. I will bring this budget to our June meeting for review and approval.
- VOCA Contract: A budget modification request was submitted in mid-April and it was approved. CA Office of Emergency Services released a request for applications (RFA) to continue funding for FY 23-24. Those documents are in the process of being finalized and will be submitted by the May 25th deadline. In a phone call with Dennis Hall, our contract monitor, he shared the strong advocacy he is doing with his leadership team to increase the funding available to local programs through this funding stream
- Judicial Council Contract: No new updates. Everything with this contract is running smoothly.

IT

- There are no updates at this time.

Program

- There are no updates at this time.

Date Reporting

- National CASA: I submitted our annual report data in March 2023.
- VOCA Contract: I submitted data for our quarterly report #2 in April 2023.
- Judicial Council Contract: I submitted our data for quarterly report #2 in March 2023.

Optima/Data Tracking

- CASA Manager: We successfully completed our data migration, including a quality assurance check to make sure that data was transferred thoroughly and accurately, and all staff and volunteers were trained in how to use the new system.
 - If have the opportunity, please consider sending Joselyn a note to recognize her for her strong work. Joselyn took the lead on executing the logistics around this data migration! She took screen shots of key information from children's records in Optima so staff could continue to have access to vital information during the migration period and created interim documentation tools so staff and volunteers could log their work on behalf of a child (and we wouldn't miss out on collecting critical service hours). She provided extensive quality assurance to identify areas where data did not migrate correctly or was missing and worked with the team at CASA Manager to make corrections. Joselyn's organization and hard work made this migration a success! We are fortunate to have her on our team!

Funding

- CA CASA: As you may remember, CA CASA was able to secure \$60 million dollars over the next 3 years from the State Budget. \$20 million was received by CA CASA in November and disbursed to local programs in late December. Given the forecasted budget short-fall, Governor Newsome has recommended that the remaining \$40 million

re-allocated back to the State. CA CASA and the lobbying firm they're partnering with are working hard to ensure legislators are well-informed about the network's need for the additional \$40 million allocated to the CASA network. This proposal from Governor Newsome does not impact the current funding we received (cycle 1). This only has the potential to impact future funding cycles 2 and 3 that were scheduled to start as early as Summer 2023. CA CASA has moved from direct advocacy with legislators to broader media features (articles in the LA Times and Sacramento Bee).

- Children & Youth Behavioral Health Initiative Grant: I continued to monitor this grant initiative and an opportunity that fits our work has not been released.
- Additional information regarding grants and fundraising will be included the Development Report by Amber Madrone Anderson.

CASA of Humboldt Fundraising			% of fiscal year completed :			75%
March	9	Income source	FY21-22 budget	FY22-23 budget	22-23 actual	%
Board			\$3,000	\$3,000	\$500	17%
Appeals	July	Newsletter		\$3,000	\$3,702	123%
	Nov-Dec	YE giving	\$40,000	\$47,000	\$52,231	111%
	May	Spring	\$6,000	\$5,000		
Appeals			\$46,000	\$55,000	\$55,933	102%
General	ongoing	General	\$37,800	\$35,000	\$24,000	69%
	ongoing	Recurring	\$10,000	\$15,000	\$7,000	47%
	ongoing	Third Party	\$5,000	\$20,000	\$3,763	19%
	ongoing	Major Gifts	\$20,000	\$40,000	\$20,000	50%
General			\$72,800	\$110,000	\$54,763	50%
SKS	Aug-Oct	SKS Teams	\$40,000	\$44,000	\$46,712	106%
	Aug-Oct	Sponsorship	\$21,000	\$22,000	\$11,000	50%
	Aug-Oct	General	\$5,000	\$10,000	\$4,793	96%
	Aug-Oct	Auction	\$10,000	\$0	\$0	
SKS			\$76,000	\$76,000	\$62,505	82%
Big Night	Mar-May	Sponsorship	\$33,000	\$35,000	\$26,325	75%
		Tickets		\$10,000	\$1,300	13%
	Mar-May	Silent Auction	\$0	\$5,000		0%
	Mar-May	Live Auction	\$0	\$8,000		0%
		Fund a need		\$10,000		0%
		Paddle sweep		\$6,000		0%
	Mar-May	Donations	\$15,000	\$6,000	\$3,040	51%
			\$48,000	\$80,000	\$30,665	38%
Grants	ongoing	Community		\$10,000	\$21,000	210%
	June	St Joes		\$30,000	\$30,000	100%
Grants			\$30,000	\$40,000	\$51,000	128%
TOTAL		TOTAL	\$275,800	\$364,000	\$255,366	70%

April 26, 2023

Fundraising Updates:

- **Spring Mailer:**
 - Our spring mailer is at the printer and will be mailed out this week.

- **Big Night Gala:** Big Night Planning is well underway. The event will be held on May 13th 6 p.m. at the Sapphire Palace in the Blue Lake Casino. I am thrilled to have Jessica as our auctioneer for the event. This year we are consulting with a professional auctioneer and shifting our focus from an extensive amount of live auction items to a highly focused fund a need. The fund a need invites everyone in the room to participate at whatever level they can. We have secured a \$20,000 matching challenge to kick off the fund a need. We are now in the final stretch of ticket sales. The biggest way the board can support is to invite all friends, family, colleagues, and acquaintances to attend. It would be wonderful if each board member can fill a table of eight.

- **Grants:**
 - Humboldt Sponsors- We received a \$5,000 grant from Humboldt Sponsors that will be used for the Activity Fund to fund activities for youth and CASA volunteers as well as individual interests and/or needs for CASA kids.
 - Sisters of Orange Health Foundation- We applied for a \$30,000 grant under their Family Violence Prevention Priority. This grant was written to compliment the First 5 DHHS grant application with a focus on implementing services for children birth to 3 years of age. We will be notified of our application status in May and grants will be disbursed at the end of June.
 - First 5/ DHHS- We received a grant through First 5/DHHS in the amount of \$24,900 for the 2023/2024 FY.

Upcoming Funding Opportunities Being Explored:

- National CASA background checks- ongoing
- Rotary Small Grant Award- May 31st
- Coast Central Credit Union- Community Investment- August 1st

April 26, 2023

- Children & Youth Behavioral Health Initiative Grant- We are awaiting RFP for Round 5- Early Intervention program and practices. Once this is released, we will review whether it aligns with the work we are doing and our strategic goals. Round 2 closed on April 10th and Round 3 has not been released yet so we will continue to monitor.

Funds Report:

- See attached

Additional Items:

- We have hired a new Development and Outreach Associate! Marcella Ogata-Day joins our team with a background in graphic design and community outreach. She is jumping right in to help with our direct mailer, database clean up, and big night planning support. Please join me in welcoming Marcella to the team.

Board Involvement:

- Send out personal invitations to the Big Night Gala to all your people
- Attend the Big Night Gala
- Secure Auction items and/or volunteers for the gala
- Make a personal gift/ become a sustaining partner

CASA of Humboldt - Statement of Activities - previous year & budget comparison						
	A	B	C	D	E	F
	Income	Mar-23	Mar-22	Budget	YTD 22-23	YTD 21-22
1	Board Donation			3,000	500	1,575
2	Dolls Donated					
3	Cash Donations / Seasonal Mailers	10,144	5,225	165,000	125,489	168,996
4	Super Kids/Kid's Walk			76,000	56,648	28,594
5	Business Partners					
6	Baroni Jewelry-Taxable					
7	Big Night	26,700		80,000	30,340	
8	Cards - Taxable					
9	Scrip					
10	Judicial Council & Title IVE			42,045	18,545	22,723
11	VOCA Contract (OES)	14,110	13,851	128,750	113,401	95,802
12	Miscellaneous Income				7,291	809
13	Net Assets Released Restrictions					
14	Restricted Net Assets Received	631			651	
15	Grants	12,833		40,000	111,310	15,000
16	Grants Restricted (PPP)					
17	Audit Adjustment		-549		0	-549
18	Total revenue	64,417	18,527	534,795	464,175	332,950
19	Wages	34,592	25,948	368,579	246,421	185,693
20	Benefit and Taxes	6,903	5,853	59,682	58,077	41,706
21	Accounting	1,560	3,797	13,200	11,026	11,481
22	Advertising / Staff Recruitment	300	501	12,300	15,162	36,392
23	Audit			8,000	8,190	3,675
24	Bank Charges	461	135	3,400	2,147	2,054
25	Copier Rental Charges	565	539	5,280	4,587	4,207
26	Dues & Subscriptions	2,192	1,386	5,746	7,474	2,368
27	Equipment Purchases	1,714		4,000	11,760	
28	Depreciation	1,599	1,694	20,400	14,548	14,791
29	Fundraising Expense	517	1,099	23,800	1,834	9,107
30	Insurance	443	492	6,840	4,288	4,289
31	Janitorial / landscape					
32	Misc Expense / HR Consultant	18	64	10,874	6,944	790
33	Office	65	-437	1,500	929	5,262
34	Postage and Printing	90	25	4,121	5,488	2,278
35	Repairs & Maintenance	480		5,000	2,284	68
36	Program Activities	1,531	0		3,955	
37	Supplies (incl Youth)	141	93	9,375	5,491	4,977
38	Travel, Training and Mileage	326		11,050	869	141
39	Utilities + Telephone	2,508	1,899	22,896	20,579	15,711
40	Volunteer	367	103	4,100	5,083	11,838
41	Total Expense	56,372	43,192	600,142	437,135	356,827
42	Operating Income	8,045	-24,665	-65,347	27,040	-23,878
43	Other Income	1,539	2,199	45,000	64,395	32,051
44	Unrealized Gains (Losses)	12,609	3,269		-11,555	-56,562
45	Other Expense	-660	-525		-5,849	-5,591
46	Net Income	21,533	-19,722	-20,347	74,030	-53,980

CASA of Humboldt

Phase 1- Team Rounding Re: Strategic Plan

Our strategic plan includes four sub-goals around people on our team---one around recruitment and retention and another staff development and skills building, and two around diversity equity and inclusion. We have our DEI plan to guide our work on that last two sub-goals. For right now, I'd love to hear your thoughts and ideas around recruitment, retention, and staff development.

The first goal is to “Recruit and retain volunteers, staff, and board members.”

1. Why did you come to CASA of Humboldt?
2. What sets CASA of Humboldt apart from other employers in the area?
3. What makes you stay?
4. What would make you leave?
5. What would you change anything about the work environment?
6. Are there things that other employers are doing in the community, and you think, “I wish we could do that?”

The second goal is to “Foster staff development through training, skill development, and goal setting.”

1. What are some areas where you've learned or grown since joining the CASA of Humboldt team?
2. What does professional development look like to you?
3. Do you have any areas where you know you'd like to grow or learn?
4. Are there any types of training that we don't have that you would like to see?
5. Where do you see yourself in the 3-5 years?

Phase 2- Team Rounding Ongoing

Rounding is intentional time set aside to hear your thoughts on how things are going and how I can support you in your role.

1. What is working well?
2. What is your favorite thing you've done in your job over the last month?
3. Do you have the tools and equipment to do your job?
4. What are some things that could be “even better”?
5. Who should be recognized for their good work?
6. What can I do to support you in your role?